

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES MAY 12, 2025**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, May 12, 2025, at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Scott Kennedy, Earle Black, Tom Danner, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Bill Green made a motion to approve the consent agenda, which consists of the minutes of April 14, 2025, bill lists, unpaid bill lists, and balance sheets dated May 9, 2025, Police/Fire/AREMS Reports for April 2025, and permits issued in April 2025, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

APPEARANCES

1) **Janie Smyser – Property transfer to Abbottstown Borough**

Ms. Smyser would like to include 17 acres of her property, which is currently located in Berwick Township, and transfer it into Abbottstown Borough.

The Board did not have a problem with this request since no taxes are paid to Berwick Township on these 17 acres. Tim Shultis will start the necessary paperwork and will be discussed at the June 9th meeting.

2) **Kevin Moul – United Hook & Ladder** – Not present.

ROADMASTER’S REPORT/EMC/ZONING

1) Roadmaster’s Report – April

2) Amigo’s Lawn Care is removing the trees at the damaged guardrail along Beaver Creek Road. Pete Socks made a motion to authorize Amigo’s Lawn Care to remove the trees as quoted in the amount of \$5,350.00, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

3) There is a problem at 660N Green Springs Road, where the residents are being blocked from entering their properties on Stambaugh Road. Looking into it.

UNFINISHED BUSINESS

1) **Ordinance Codification – Status on General Code’s questions**

The Solicitor and Engineer are working on this.

2) **Comprehensive plan update**

May 12, 2025

Pete Socks will contact the County regarding a meeting.

3) **Summit Ridge entrance**

LTAP is looking at this and will report back with recommendations to the township.

4) **Document scanning update**

The parcel files have all been scanned, and with money left over from what was approved, we will have them scan the land development and subdivision plans in the back room.

NEW BUSINESS:

1) **Fall Fest food vouchers**

(4) \$5.00 food vouchers will be sent to the residents.

2) **Sewer Fund CD – Maturity 5/20/25**

Pete Socks made a motion to approve a 6-month CD at 4.10% with RBC Wealth Management for the sewer fund CD, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

3) **Mower quotes**

Scott Kennedy made a motion to purchase a Ferris 5902109 IS600Z lawn mower in the amount of \$7,649.00 from Messick's Equipment, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

ENGINEER REPORT/PLANS

1) **Wastewater Treatment Plant Headworks Project**

We have a new bid opening date of June 9th at 10:00 a.m. PennVest will reschedule our meeting with them sometime after the bid opening. A pre-bid meeting is scheduled for May 27th at 10:00 a.m.

2) **Salt Shed**

The walls will be put up by May 19th.

3) **Legacy Eagle View LLC – Mobile Home Park License Renewal**

We gave them the conditions of approval for their license. Have not heard anything from them.

4) **Stanley Drive – Gas service line restoration**

May 12, 2025

They will need to fix the road restoration on Stanley Drive as per Ordinance. We will follow up with them.

5) Douglas Small – Land Development Security Expiration

We will need an as-built plan, and they will need to send a letter requesting release of their security.

6) 664 Race Track Road – Drainage near former Abbottstown Reservoir

Pete Socks made a motion to authorize KPI Technology to do survey work. Will need to situate a drainage easement, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

7) Project updates:

- Ciocca/Hanover Retail Holdings – Piping is underway.
- Cambrian Hills Phase 2 – Are proceeding with building permits.
- Race Track Road Paving – New Enterprise Stone & Lime is asking for release of \$56,093.50 for work completed to date.

Earle Black made a motion to pay \$56,093.50 to New Enterprise Stone & Lime, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

- Beaver Creek Road Guide Rail – Made some phone calls and will be looking into this.

SOLICITOR REPORT

1) Delinquent sewer accounts

Will discuss in executive session due to the confidentiality.

2) Adopt Resolution No. 2025-10 authorizing the entry into an intermunicipal agreement with Abbottstown Borough to provide police services to Berwick Township

Pete Socks made a motion to adopt Resolution No. 2025-10, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

3) Approve intermunicipal agreement with Abbottstown Borough to provide police services to Berwick Township

Scott Kennedy made a motion to approve the intermunicipal agreement, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

Pete Socks was designated as the Intermunicipal Liaison to the Abbottstown Police Department.

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PUBLIC COMMENT (GENERAL)

- 1) **Jeff Racine – 318 Race Track Road** discussed water issues he is having on his property, which is caused by the driveway across the street from him.

The township will need to look at this in relationship to the paving project on Race Track Road. Tim Knoebel will reach out to them.

EXECUTIVE SESSION

The Board went into an executive session at 7:06 p.m. to discuss delinquent sewer accounts.

The Board came out of executive session at 8:00 p.m.

Scott Kennedy made a motion to adjourn at 8:00 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on June 9, 2025, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**