

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES OCTOBER 13, 2025**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, October 13, 2025, at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Scott Kennedy, Earle Black, Tom Danner, Bill Green, Solicitor Tim Shultis, KPI Technology Ryan Picarelli, Roadmaster/Zoning Brian Racine. Jean Hawbaker was not in attendance.

PUBLIC COMMENT (AGENDA ITEMS): None.

APPROVE CONSENT AGENDA

Scott Kennedy made a motion to approve the consent agenda, which consists of the minutes of September 8 & 23, 2025, bill lists, unpaid bill lists, and balance sheets dated October 10, 2025, State Police/Fire/AREMS/Abbottstown Police Reports for September 2025, and permits issued in September 2025, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes.** Motion carried.

ROADMASTER’S REPORT/EMC/ZONING

- 1) September Roadmaster Report

UNFINISHED BUSINESS

- 1) **Ordinance Codification – Status on General Code’s questions**

Tim Shultis has 5 items to answer, and after that we should be finished by the next meeting.

- 2) **Comprehensive plan update**

Tim Shultis prepared an RFP for the comprehensive plan. Will discuss at the November meeting.

NEW BUSINESS

- 1) **Annual Donations**

H.A.R.T Center – 1,000.00
Adams County Transit Authority – 250.00
Adams County Rescue Mission – 500.00
Adams County SPCA – 1,000.00
New Hope Ministries New Oxford Center – 1,000.00
Guthrie Memorial Library – 2,500.00 (from cable franchise fee)
Adams County Library System – 2,500.00 (from cable franchise fee)

Pete Socks made a motion to approve the above donations for 2025, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes.** Motion carried.

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2) **AREMS – New station contribution**

Bill Green made a motion to contribute \$15,000 towards AREMS new station, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

3) **Comcast renewal contract**

Bill Green made a motion to renew the Comcast contract with 800mbps speed tier at \$244.94 per month, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

4) **Consider adoption of Ordinance No. 2025-03:**

AN ORDINANCE INCREASING THE INDEBTEDNESS OF BERWICK TOWNSHIP, ADAMS COUNTY, PENNSYLVANIA (THE "TOWNSHIP") BY THE ISSUANCE OF A GENERAL OBLIGATION NOTE, IN THE MAXIMUM PRINCIPAL AMOUNT OF ONE MILLION SIX HUNDRED TWENTY SIX THOUSAND TWO HUNDRED EIGHTEEN DOLLARS (\$1,626,218.00) TO FUND A CAPITAL PROJECT CONSISTING OF IMPROVEMENTS TO THE TOWNSHIP'S WASTEWATER TREATMENT PLANT AND PAYING RELATED COSTS, FEES AND EXPENSES (THE "PROJECT"); THE GENERAL OBLIGATION NOTE IS TO BE ISSUED TO PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY (THE "PENNVEST GENERAL OBLIGATION NOTE" OR "NOTE"), PURSUANT TO THE LOCAL GOVERNMENT UNIT DEBT ACT; ACCEPTING A CERTAIN PROPOSAL FOR THE PURCHASE OF SUCH NOTE (THE "FUNDING OFFER") WHICH TERM INCLUDES ANY AMENDMENT THERETO, RESTATEMENT OR REISSUANCE THEREOF HEREFTER MADE), AT PRIVATE SALE, WHICH FUNDING OFFER IS HEREBY ACCEPTED AND APPROVED; RESTATING THE REALISTIC USEFUL LIFE OF SAID PROJECT; AUTHORIZING AND DIRECTING APPROPRIATE OFFICERS OF THE TOWNSHIP TO TAKE CERTAIN ACTIONS AND TO EXECUTE CERTAIN DOCUMENTS REQUIRED BY THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT; APPROVING THE SUBSTANTIAL FORM, MAXIMUM PRINCIPAL AMOUNT, DATE, INTEREST, MATURITY, AND SOURCES OF PAYMENT OF THE NOTE, ISSUED AS NON-ELECTORAL, GENERAL OBLIGATION DEBT OF THE TOWNSHIP SECURED BY THE SEWER STORM REVENUES AND GENERAL REVENUES OF THE TOWNSHIP AND PLEDGING THE FULL FAITH, CREDIT, AND TAXING POWER OF THIS TOWNSHIP IN SUPPORT THEREOF; APPOINTING A SINKING FUND DEPOSITORY; MAKING CERTAIN COVENANTS WITH RESPECT THERETO AS REQUIRED BY THE DEBT ACT AND THE PENNSYLVANIA CONSTITUTION; PROVIDING FOR REPEAL OF ALL INCONSISTENT ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY OF PROVISIONS; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.

Scott Kennedy made a motion to adopt Ordinance No. 2025-03, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

5) **Approval of Engineering Services Agreement [related to WWTF Project and the PENNVEST loan]**

Per Ryan Picarelli, this agreement will be ready for the November meeting.

6) **Approval of Legal Services Agreement [related to WWTF Project and the PENNVEST loan]**

Bill Green made a motion to approve the Legal Services Agreement, seconded by Scott Kennedy. **Roll Call:**

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Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.

ENGINEER REPORT/PLANS

1) Wastewater Treatment Plant Headworks Project

Will be closing on December 17, 2025. Issue of notice to proceed will be issued after that.

2) Legacy Eagle View LLC – Conditional License

KPI Technology will be providing the extension of PUC notification. KPI coordinating with Brian Racine on inspection of drainage issues brought up at the October 8th meeting with Eagle View residents.

3) Kinneman Holdings Inspection Report

KPI Technology recommends the solicitor send a letter to the developer referencing work that is owed and plan for completion including retention pond, walking path, and final paving.

Bill Green made a motion authorizing Tim Shultis to send a letter to the developer, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

4) Hanover Retail Holdings – Sluice Gate Verizon Account

Will need a Verizon account for the Sluice Gate. The account cost will be part of the quarterly infrastructure O&M bill. Ryan Picarelli will coordinate with Jean Hawbaker on what the account needs to be. Projected cost \$50.00 per quarter.

Pete Socks made a motion to open a Verizon account, seconded by Scott Kennedy. **Roll Call: Black – yes, Green -yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

5) Race Track Road – Change order and final payment (New Enterprise Stone & Lime co., Inc.)

Bill Green made a motion to approve and sign the change order, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

Bill Green made a motion to approve the final payment in the amount of \$22,500, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

SOLICITOR REPORT

1) Delinquent sewer accounts

The property in question was removed from tax sale as the owner paid a portion of their delinquent taxes.

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2) Resolution No. 2025-13 – Stormwater Design Assistance Manual revision

Scott Kennedy made a motion to adopt Resolution No. 2025-13, seconded by Bill Green. Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.

PUBLIC COMMENT (GENERAL)

- 1) Rodney Wolf asked how many tickets were issued. Also asked about permit requirements for driveways.

ADJOURNMENT

Scott Kennedy made a motion to adjourn at 6:29 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on November 10, 2025, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
BERWICK TOWNSHIP
BOARD OF SUPERVISORS