

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES SEPTEMBER 8, 2025**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, September 8, 2025, at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Scott Kennedy, Earle Black, Tom Danner, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel. Roadmaster/Zoning Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS)

APPROVE CONSENT AGENDA

Earle Black made a motion to approve the consent agenda, which consists of the minutes of August 11, 2025, bill lists, unpaid bill lists, and balance sheets dated September 5, 2025, State Police/Fire/AREMS/Abbottstown Police Reports for August 2025, and permits issued in August 2025, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

APPEARANCE

- 1) **Nick Ribecca – 19 Egret Drive** – Questions regarding Legacy Eagle View - fire hydrant testing, temporary road fixes and conditions relative to license renewal, permits for community building, water supply pressure and public water supply permit, emergency operation permit.

Mr. Ribecca was told the township is trying to work with them to get them into compliance. You need to get with the other residents to pursue this further.

ROADMASTER’S REPORT/EMC/ZONING

- 1) August Roadmaster Report

Pete Socks stated Abbottstown was denied snow plowing, but we will continue to do road maintenance and policing.

UNFINISHED BUSINESS

- 1) **Ordinance Codification – Status on General Code’s questions**

Tim Shultis will finish this up.

- 2) **Comprehensive plan update**

Pete Socks made a motion for Tim Shultis and Tim Knoebel to get together and put out RFP’s for a professional planner to update the comprehensive plan, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – no. Motion carried.**

- 3) **Renew (2) CD’s**

September 8, 2025

Pete Socks made a motion to renew the General Fund CD at RBC Wealth Management for 3 months, and the Sewer Fund CD, transferred into the Money Market, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

NEW BUSINESS

1) **Schedule Budget Workshop and Authorize Advertisement**

Scott Kennedy made a motion to schedule the budget workshop on October 21, 2025, at 8:30 a.m. and authorized advertisement, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

2) **Seal coat and line stripe township parking lot – quotes**

Will discuss in executive session.

3) **Lobell Road repair**

The roadmaster will follow up on this.

4) **Woods Road shoulder repair quotes**

Scott Kennedy made a motion to approve Woods Road shoulder repair to J&D Paving in the amount of \$5,600.00, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

5) **EZPC Electronic Recycling Event Options – October 4, 11 or 18**

Pete Socks made a motion to schedule the event for October 4th, 8:00 a.m. to 12:00 p.m., seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

6) **Minimum Municipal Obligation (MMO) for 2026**

Scott Kennedy made a motion to approve the 2026 Minimum Municipal Obligation (MMO) for the non-uniformed pension plan, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

7) **Zoning Academy Training – Scott Kennedy – Retroactive 8/27/25**

Bill Green made a motion to approve the payment and attendance of Scott Kennedy attending the Zoning Academy Training retroactive August 27, 2025, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – abstained, Danner – yes. Motion carried.**

8) **Dead tree removal on Beaver Creek Road and Bair Road quote**

September 8, 2025

Earle Black made a motion to approve Amigo's Tree Service to cut and remove the trees on Beaver Creek Road for \$2,750.00, and Bair Road in the amount of \$4,870.00, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

ENGINEER REPORT/PLANS

1) Wastewater Treatment Plant Headworks Project

Scott Kennedy made a motion to authorize notice to award contracts 1, 2, 3, and 4 to Pumping Solutions, Inc., and authorize the Chairman to execute signature of the document, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

2) Legacy Eagle View LLC – Conditional License

This was already discussed earlier in the meeting.

3) Proposed Hydrant on Green Springs Road at Huff Road – York Water tie in

They will come to us for this request.

4) Cambrian Hills Phase 2 – Bond reduction request

Bill Green made a motion to approve the bond release of \$2,970,427.98 for Cambrian Hills Phase 2, retaining \$2,677,501.82, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

5) Kinneman Holdings Inspection Report

They renewed their permits. Will follow up on this to have them complete the work.

SOLICITOR REPORT

1) Delinquent sewer accounts

There are (2) accounts up for tax upset sale.

2) Zoning Ordinance No. 2025-02 Amendment (Convenience Grocery Stores)

Since there were changes made, both Planning Commission's will need to review again.

3) Stormwater Design Assistance Manual Worksheets (revise notary acknowledgement on Worksheet A)

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Pete Socks made a motion to authorize Tim Shultis to prepare a resolution to remove the notarization from the stormwater design worksheet A form, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

PUBLIC COMMENT (GENERAL)

- 1) Jessie O'Brien asked about removing trees along his property. The neighbor is saying they are boundary trees. What is the appropriate way of trimming or cutting them?

Mr. O'Brien was told this matter is between him and his neighbor.

EXECUTIVE SESSION

The Board went into executive session at 7:15 p.m. to discuss matters of which identifiable complaints may be filed.

The Board came out of executive session at 7:51 p.m.

Scott Kennedy made a motion to award the parking lot sealcoat job to J&D Sealcoating in the amount of \$7,910.00, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Danner – yes. Motion carried.**

ADJOURNMENT

Scott Kennedy made a motion to adjourn at 7:51 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on October 13, 2025, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**