

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES DECEMBER 8, 2025**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, December 8, 2025, at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Scott Kennedy, Earle Black, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster/Zoning Brian Racine, Secretary Jean Hawbaker. Tom Danner was not in attendance.

PUBLIC COMMENT (AGENDA ITEMS): None.

APPROVE CONSENT AGENDA

Bill Green made a motion to approve the consent agenda, which consists of the minutes of November 10 & 17, 2025, bill lists, unpaid bill lists, and balance sheets dated December 5, 2025, State Police/Fire/AREMS Reports for November 2025, and permits issued in November 2025, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

POLICE DEPARTMENT REPORT

- 1) We are moving forward with the Originating Agency Identifier (ORI). We should have our patches in January.
- 2) **Approval of Police Cruiser purchase from Carroll Township**

Scott Kennedy made a motion to purchase the police cruiser from Carroll Township in the amount of \$5,000.00, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

ROADMASTER'S REPORT/EMC/ZONING

- 1) November Roadmaster Report
- 2) New leaf collector will be coming this week
- 3) Snow markers are being placed

UNFINISHED BUSINESS

- 1) **Ordinance Codification – Status on General Code's questions**

All questions have been answered. We are waiting for the draft.

- 2) **Comprehensive plan request for proposals**

The final RFP for the comprehensive plan will be done by invitation.

December 8, 2025

NEW BUSINESS

1) Adopt 2026 Budget

Earle Black made a motion to adopt the 2026 Budget, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

2) Set Re-organization meeting and authorize advertisement for Board of Supervisors 1-5-26, Township Auditors 1-6-26 and Township Planning Commission 1-7-26 (if needed)

Scott Kennedy made a motion to approve the Board of Supervisors Re-organization meeting on January 5, 2026, at 8:30 a.m., the Auditors Re-organization meeting on January 6, 2026, at 9:30 a.m., and the Township Planning Commission on January 7, 2026, at 6:00 p.m., and authorized advertisement, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

3) Data Centers

Tim Shultis will provide a draft of another ordinance he prepared to give to the Board. Will discuss in January.

4) December 26th off

Pete Socks made a motion to give the employees off on December 26th 2025, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

5) Sewer Fund CD Maturity 12/4/25

Pete Socks made a motion to approve putting the CD in Orrstown Bank for 7 months at a rate of 3.93%, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

6) Award 2006 Chevy Silverado (Municibid)

Pete Socks made a motion to award the 2006 Chevy Silverado to Ryan Lowman in the amount of \$9,700.00, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

7) Resolution No. 2025-16 – Supplemental Appropriation of \$175,000 to AREMS for Ambulance

Scott Kennedy made a motion to adopt Resolution No. 2025-16 - Supplemental Appropriation of \$175,000 to AREMS for an ambulance, although not required, AREMS agreed to reimburse the township, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

ENGINEER REPORT

1) Wastewater Treatment Plant Headworks Project

December 8, 2025

The loan closing documents are set and closing is on December 17th at 10:00 a.m.

Pete Socks made a motion to authorize KPI Technology to issue notice to proceed if everything goes well at the closing, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

2) Legacy Eagle View LLC – Conditional license

We had a meeting with the contractor, engineer, and the conservation district regarding improper drainage. They will be making a retrofit and this will be a minor amendment to their permit. York Water intends to start running water on March 15, 2026, and completing it by June 15, 2026. Legacy is having water hauled in again. Fire hydrant has a yellow ribbon on it and pump tank has an issue. They will need to give us an update.

3) Review/award bid for the Beaver Creek Road Guiderail project

Scott Kennedy made a motion to award the bid to Penn Line Service, Inc. in the amount of \$26,718.00 pending receipt of bonding and insurance and based on the addendum that was sent out, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

SOLICITOR REPORT

1) Delinquent sewer accounts

We are working on the 2 major accounts.

2) Delinquent sewer late charge fees (1.5% per month)

Pete Socks made a motion to authorize Tim Shultis to advertise the ordinance amendment for delinquent sewer late charges, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes. Motion carried.**

3) The Supreme Court ruled on standalone provisions that you can amend the agenda with a vote by the Board.

PUBLIC COMMENT (GENERAL) – None.

ADJOURNMENT

Scott Kennedy made a motion to adjourn at 6:30 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on January 12, 2026, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**