

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES JANUARY 12, 2026**

**CALL TO ORDER AND PLEDGE TO THE FLAG** – The Berwick Township Board of Supervisors held their regular meeting on Monday, January 12, 2026, at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Scott Kennedy, Earle Black, Bill Green, Bob Frock, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster/Zoning Brian Racine, Secretary Jean Hawbaker.

**PUBLIC COMMENT (AGENDA ITEMS):**

- 1) A couple of Abbottstown residents presented a box of teddy bears to the Berwick Township Police Department.

**APPROVE CONSENT AGENDA**

Earle Black made a motion to approve the consent agenda, which consists of the minutes of December 8, 2025 and January 5, 2026, bill lists, unpaid bill lists, and balance sheets dated January 9, 2026, State Police/Fire/AREMS Reports for December 2025, and permits issued in December 2025, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

**POLICE DEPARTMENT REPORT**

- 1) We are waiting on our patches, radios and tasers. Electronics on the car have been an issue. We are hoping to get another car in a few months.

**ROADMASTER’S REPORT/EMC/ZONING**

- 1) December Roadmaster Report
- 2) Will be helping Oxford Township with trimming

**UNFINISHED BUSINESS**

- 1) **Ordinance Codification – Status on General Code’s questions**

General Code is reviewing.

- 2) **Comprehensive plan request for proposals**

Tim Knoebel is working on this.

- 3) **Data Centers**

Will need to discuss on how to proceed.

**NEW BUSINESS**

- 1) **PSATS Conference**

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Bill Green made a motion to authorize attendance for those supervisors and employees that will be attending, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

2) General Fund CD – EARP Pension

Scott Kennedy made a motion to reinvest in an 11-month CD at 3.74%, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

3) March 17<sup>th</sup> Special Election – Employees off

Pete Socks made a motion to approve March 17, 2026, as a day off for the employees due to the Special Election, seconded by Bob Frock. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

4) Zoning class March 12<sup>th</sup> and 13<sup>th</sup>

Scott Kennedy made a motion to authorize Brian Racine to attend the zoning class on March 12<sup>th</sup> & 13<sup>th</sup>, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

5) Reopen 2026 Budget and readvertise for Berwick Township Police Department

Pete Socks made a motion to reopen and advertise the 2026 Budget, which will include the Berwick Township Police Department. There was not enough time to include this in the initial budget, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

**ENGINEER REPORT**

1) Wastewater Treatment Plant Headworks Project

A preconstruction meeting is scheduled for January 14<sup>th</sup> at 10:00 a.m. at the plant.

2) Legacy Eagle View LLC – Conditional license

We had a meeting regarding the stormwater.

3) SKL Real Estate, LLC (Gene Latta) – Final Land Development Plan – (1565 Carlisle Pike) – Must act by 2/3/26

Scott Kennedy made a motion to grant a waiver to the requirement to submit a preliminary plan (Section 304), seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

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Scott Kennedy made a motion to approve the SKL Real Estate, LLC (Gene Latta) Final Land Development Plan subject to addressing the comments in KPI Technology's letter dated 1/12/26, seconded by Bob Frock. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

4) **Sutton Run Estates – Phase 1 – Final Subdivision Plan – (Sutton Road) – Must act by 1/31/26**

Pete Socks made a motion to approve the Sutton Run Estates – Phase 1 Final Subdivision Plan subject to addressing the comments in KPI Technology's letter dated 1/5/26, seconded by Bob Frock. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

**SOLICITOR REPORT**

1) **Delinquent sewer accounts**

Nothing to report.

2) **Ordinance No. 2026-01 – Delinquent sewer late charge fees (1.5% per month)**

Scott Kennedy made a motion to adopt Ordinance No. 2026-01, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

**AGENDA ADDITION**

- 1) Pete Socks made a motion to add Ciocca York Real Estate, LLC (LERTA) to the agenda, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

Pete Socks made a motion to accept the Ciocca York Real Estate, LLC application for LERTA, and authorized the solicitor to provide notice to Adams County Tax Services, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

**EXECUTIVE SESSION**

The Board went into executive session at 6:38 p.m. to discuss attorney client privilege matters, and to discuss personnel.

The Board came out of executive session at 7:18 p.m.

**ADENDA ADDITION**

- 1) Scott Kennedy made a motion to add these items to the agenda: a) authorize a response to the employee concerns and to b) request auditors to schedule a meeting to set Supervisor's compensation as employees, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

January 12, 2026

Earle Black made a motion to authorize a response to the employee concerns, seconded by Bob Frock. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

Scott Kennedy made a motion to request the auditors to schedule a meeting to set Supervisor's compensation as employees, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Kennedy – yes, Frock – yes. Motion carried.**

**PUBLIC COMMENT (GENERAL)** – None.

**ADJOURNMENT**

Bill Green made a motion to adjourn at 7:20 p.m., seconded by Scott Kennedy. Motion carried.

*The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on February 9, 2026, at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.*

Respectfully submitted,

Jean A. Hawbaker  
Secretary/Treasurer  
**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS**